

GRIEVANCE REDRESSAL MECHANISM

The Pine Crest School, Gurugram has an effective 'Grievance Redressal Mechanism' under The Protection of Children from Sexual Offences (POCSO) Act, 2012 and Sexual Harassment of Women at Workplace Act, 2013.

The Grievance Committee is formed consisting of following members:

S.No.	Name	SHC Position	Occupation	Mobile No.
1.	Mrs. Manju Gakhar	Chairperson	School Headmistress	9716245450
2.	Mr. Rohit Garg	Vice Chairperson	School Principal	8725051356
2.	Ms. Saroj Thukral	Member - Teacher	School Teacher	8802993858
3.	Dr. Divya Vishnoi	Member - Teacher	Teacher	9910116627
4.	Mrs. Usha Sehgal	Member - Teacher	Teacher	9811969438
5.	Mrs. Preeti Joshi	Member - Parent	Housewife	9911144341
7.	Mrs. Raju Mallick	Member - Parent	Doctor	9891788901
8.	Mrs. Anjana	Member	Serving CBSE School Head	9888808787
9.	Mrs. Anita	Member - Parent	Lawyer	8851952036
10.	Mr. Uday Sharma	Member - Parent	Police Officer	9999531306

The committee looks into grievances of students, staff, parents and others under the Chairmanship of the Principal of the School. The main objectives of the Grievance Redressal Committee are as follows:

- To deal with any type of sexual harassment of students, staff, parents and others in the school premises,
- To ensure effective solution to students'/staff's/parents' grievances with an impartial and fair approach,
- To ensure that there is no laxity in terms of fair deal with the students, staff, parents and others.
- Redressal of students' grievances to solve their academic and administrative problems.

Grievance Redressal Committee convenes meetings periodically and takes steps to redress the grievances. Complaints in writing from students, staff and parents may be dropped in the Complaint/Suggestion Box put at the Reception, or submitted to any member of the Committee or the Principal. Prompt actions will be taken for all grievances of students, staff and parents.